

PHEASANT RUN ROAD MAINTENANCE ASSOCIATION, INC.
BOARD OF DIRECTORS
MEETING SUMMARY

July 25, 2017

5:30 p.m.

A regular meeting of the Pheasant Run Road Maintenance Association, Inc., Board of Directors was held at the Administration Building, Leisure Services Conference Room on Tuesday, July 25, 2017.

Members Present: Greg Hohenberger, Canton Township, Mark Waldbauer (alternate), Pheasant View, Hadyn Notestine (alternate), Fairway Pines, Bill Serchak, Canton Township, Chad Hetherington, Fairways

Members Absent: Kevin Whitaker, Pheasant View, Joe Maltese, Fairway Pines

Others: Cam Miller, Attorney, Tim Kljun, Roadway Manager, Deborah Dooley, Secretary

I. Call to Order

Mr. Bill Serchak called the meeting to order at 5:29 pm.

- a. Approval of Agenda
Motion by Notestine, supported by Waldbauer to approve the agenda as amended moving III. Other Business, 452 Merion, driveway, to immediately following I. Call to Order Approval of Agenda and Approval of Minutes. Motion carried by all members present.
- b. Approval of Minutes
 1. April 27, 2017
Motion by Notestine, supported by Hohenberger to approve the April 27, 2017 PRRMA minutes. Motion carried by all members present.
 2. May 3, 2017
Motion by Notestine, supported by Hohenberger to approve the May 3, 2017 PRRMA minutes. Motion carried by all members present.
 3. May 9, 2017
Motion by Notestine, supported by Hohenberger to approve the May 9, 2017 PRRMA minutes. Motion carried by all members present.

II. Financial Activity Review

- a. Current Reports
Mr. Kljun stated the financials were sent to all Board Members via email. He distributed the July 25, 2017 Balance Sheet. Mr. Kljun stated a payment has been made to Nagle.
- b. Cash Flow Analysis

III. Other Business

- a. 452 Merion, driveway
Mr. Serchak stated the hold harmless agreement has been modified and there are no pending issues with the Township Attorney.

Mr. Miller stated the original hold harmless agreement in the Section III. second page, has Mr. Denski's fathers name. He stated the contractor absorbed the cost of the building permit and fee.

Motion by Notestine, supported by Hohenberger to accepted the modified hold harmless agreement as presented on this day and issue a check to Mr. Denski for \$7,800.00. Motion carried by all members present.

Mr. Serchak requested Mr. Miller sign the agreement dated August 1, 2017. He stated the check to Mr. Denski will be issued this week or next.

Mr. Miller left the meeting at 5:40 pm.

- b. 2017 Construction Project - progress
Mr. Serchak stated the budgeted amount for the 2017 Construction Project was \$536,000 with a contingency of \$30,000.

Mr. Hetherington stated there is an issue with several residents in his subdivision on driveways. He stated they fixed the sidewalks and created an uneven issue with the driveways. Mr. Serchak stated Mr. Wilson is aware of this issue and will quantify and look at this. He state may have to do approaches causing additional cost. Mr. Hetherington stated there are approximately 18 approaches with this issue.

Mr. Waldbauer stated there is a central website for all complaints with issues involving the 2017 Construction Project at roadrepairs@PRRMA.org that will link directly to Rob Wilson, Nagle.

Mr. Serchak stated the approach to the Links across from the hospital will be replaced next year.

Mr. Serchak stated Nagle dropped the ball in Fairways with notices. He stated Mr. Wilson was informed and will correct this matter going forward.

Mr. Notestine stated there are still orange dots on sidewalks in Fairway Pines. He stated he has seen Mr. Wilson in the neighborhood with a clip board.

Mr. Notestine stated an electric fence was damaged due to saw cut. He inquired if PRRMA will pay the HOA back for this repair. Mr. Serchak stated electric fences were not included in the contract so PRRMA will not reimburse.

Mr. Kljun inquired if it was a breach of contract due to no notices and unnecessary saw cuts. Mr. Serchak stated these issues can be discussed and cost held back from payment. He stated he will be having a meeting with Nagle early next week.

- c. Rear Yard Storm System at 45444 Muirfield and generally
Mr. Serchak stated these are the responsibilities for all three entities, PRRMA, Canton Township and HOA's according to the map.
 - G-1. Storm sewer - Township
 - G-2. Storm sewer - PRRMA
 - G-3a. Storm sewer - taken by Township
 - G-4. Storm sewer - HOA

Mr. Serchak stated Muirfield is the Township's responsibility. Mr. Serchak stated he will go through the documents and get current maps.

- d. Dead Maples at GG and CC entrance
Mr. Kljun stated Davey Tree Service stated these trees are alive. He stated these trees look awful and have exceeded their life on the boulevards. He received quotes to remove these trees as follows:

Davey Tree Service	\$600 removal	\$180 grind stump
Oakley Tree Service	\$775	

Mr. Kljun stated it has been suggested to replace these trees with a columnar trees, other than Maples.

Mr. Serchak stated we need a species to replace and cost.

Mr. Kljun stated the finding is that it is Fairway Pines responsibility. He stated \$30,000 has been allocated in the budget for removing and replacing trees. He stated PRRMA can allocate an amount for each subdivision.

Mr. Hohenberger left the meeting at 6:50 pm.

Mr. Kljun stated PRRMA can remove the trees now and replace at a later date. Mr. Notestine stated PRRMA needs to let the HOA's know and take care of the trees now.

- e. Next Meeting Date
The next meeting date will be Tuesday, September 12, 2017, at 5:30 pm.

IV. Adjournment

Motion by Hetherington, supported by Waldbauer, to adjourn at 7:10 pm. Motion carried by all members present.