



PHEASANT RUN ROAD MAINTENANCE ASSOCIATION, INC.

Canton Administration Building

September 9, 2025

Microsoft Teams Meeting

6:00 p.m.

Members Present: Robert Aitken, Fairway Pines, Kevin Whitaker, Pheasant View, Carl Yoder, Fairways

Members Absent: Charles Larocque, Canton Township

Others Present: Mike Sheppard, Manager, Deborah Dooley, Secretary

I. Call to Order

Mr. Yoder made a motion to call the meeting to order, supported by Mr. Aitken, at 6:08 pm. Motion carried.

a. Approval of Agenda

Motion by Yoder, supported by Whitaker, to approve the agenda as presented. Motion carried.

b. Approval of August 12, 2025 PRRMA minutes.

Motion by Yoder, supported by Whitaker to approve the August 12, 2025 PRRMA Minutes as presented. Motion carried.

II. Financial Activity Review

a. 2025 Budget

Mr. Sheppard stated the third quarter dues invoices have been mailed and expect payments at any time.

b. Cash Flow Analysis

Mr. Sheppard stated he did submit the first invoice payment to Nagle Paving for \$371,000 for Summit Parkway. He stated he received invoice for Spalding DeDecker for design work, which will be paid for in September. He stated the sidewalk work on Cherry Hill looks good and is hoping to receive the invoice in the next couple of weeks. Mr. Yoder agreed the work was great. He inquired if they used a different cement, because it was walk on ready in one day. Mr. Sheppard stated the cement issues with the ASR problem was the initial cement and they did use a different cement. He stated the State of

Michigan has certain standards and the contractors must meet those standards.

Mr. Sheppard stated when the work projected on Summit Parkway began, it was decided not to turn on the irrigation system in the Spring. He stated when Reliable Irrigation turned on the system there were fifty-three broken sprinkler heads and forty lines from the snowplows that were repaired. We received a \$10,000 invoice from Reliable.

III. Old Business

a. Rotundo Update

Mr. Sheppard stated the PRRMA sidewalk project is still quoted to begin in October. He stated he will try and get a firm date.

IV. New Business

a. Fairways Trip and Fall Accident Claim

Mr. Yoder stated he went out to the scene, and someone had put Quick-Crete in this area. He stated there was a grade separation of three inches or more. He stated the resident who fell, had broken her glasses and had bruises and cuts and wanted to file a claim with PRRMA's insurance company. Mr. Sheppard stated he designed a form and will have it sent to the resident to complete and return it to Mr. Sheppard. Mr. Sheppard will then send completed form to the insurance company.

b. Vacant PRRMA Board Seat

Mr. Sheppard stated Mr. Hohenberger is no longer working for Canton Township. He stated his replacement will replace his position on the PRRMA Board. Mr. Sheppard stated according to the by-laws the PRRMA Board consists of two Township employees and one representative from each subdivision. He stated Mr. Larocque will either be chair or vice-chair for PRRMA. Mr. Yoder and Mr. Whitaker stated it would be beneficial to have a chairperson knowledgeable about SPRMA.

c. Next Meeting Date

The next meeting date is Tuesday, October 14, 2025 at 6:00 pm.

Mr. Whitaker requested any updates on Rotundo sidewalk project be passed on to board members. Mr. Sheppard stated he will also put a map on the website as to where Rotundo will be starting. He stated Spalding DeDecker will begin putting white dots on the sidewalk flags to be repaired. He stated any properties that need to be added, for example with water pooling, please get those to him to address with Spalding DeDecker.

Mr. Yoder inquired about the two lights at Country Club Lane and two in Fairway Pines. Mr. Sheppard stated three of the four lights should be completed. The contractor indicated they would have to come back with their lift to fix the one remaining light.

V. Adjournment

Motion by Yoder, supported by Whitaker, to adjourn the meeting at 6:35 pm. Motion carried.

Future Agenda Items:

Tree Trimming